**REQUEST FORM TO WAIVE MIF COURSE MF50**

**1 Instructions**

(1) For your own benefit, please study carefully the detailed course description before submission of the request form.

1. **Please use one request form for each course intended to waive.** (Students may need to have more copies of the request form if they intend to waive more than one course.

(3) Please complete the information needed and send the completed form to MIF office via   
e-mail to mif.thammasat@gmail.com

**2. Requirements**

(1) Students must earn at least a “***B*** ” or an equivalent grade for a substitute course. If 2 or more courses are proposed to substitute one course, the aforementioned rule must apply to each proposed course.

(2) Courses stated in (1) must be studied within the previous ***5 years***.

1. A written exam or an interview or a demonstration may be arranged to evaluate students’ competence in a proposed course.
2. A set of documents, comprising of a copy of transcript, and a course description or course outline of proposed substitute course(s) must accompany each request form.

**3. General information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Student’s Name:** | | | Applicant No: 08-00 | Tel.: |
| **Education** | **Bachelor’s** | 1st Degree conferred : | Major : | |
| Major : | |
| 2nd Degree conferred : | Major : | |
| Major : | |
| **Master’s** | 1st Degree conferred : | Major : | |
| Major : | |
| 2nd Degree conferred : | Major : | |
| Major : | |
| Doctorate | Degree conferred : | Major : | |
| Major : | |

**(4) Proposed course to waive**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Student Name** | **MIF Course description: MF50** | **Detailed topic studied** | **Term/ Year** | **Grade** | **Degree conferred** | **Institution** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**(5) For official used: Committee**

Please complete the information below.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **(1) Evaluation process**  ❑ Careful scrutiny of transcript and course description or course outline  ❑ Written exam  ❑ Interview  ❑ Demonstration  **(2) Result**  ❑ Recommend to waive MF………………   |  | | --- | |  | |  | |  | |  |   ❑ Do not recommend to waive MF………………   |  | | --- | |  | |  | |  | |  |   **(3) Name (s) and signature (s) committee**   |  | | --- | |  | |  | |  | |  |  |  |  |  | | --- | --- | --- | |  |  |  | | **Evaluator** |  | **Director** | |